

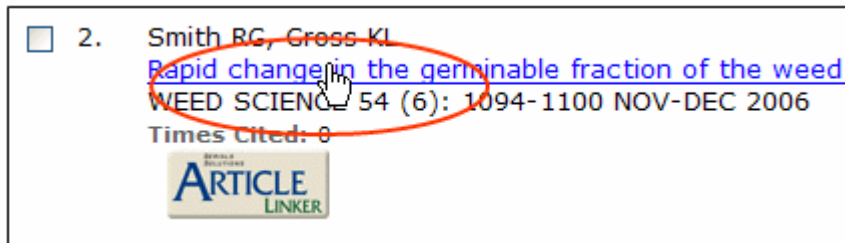
Current Awareness Tools

Instructions for setting up search and citation alerts in a variety of library databases, as well as instructions for setting up Table of Contents alerts.

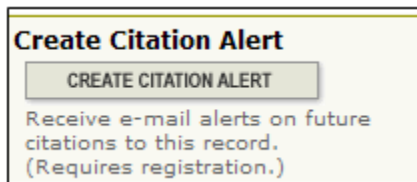
Web of Science

Citation Alerts

1. Conduct your search.
2. Choose an article in which you are interested



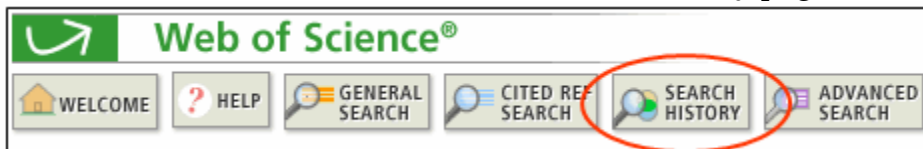
3. From the screen where you are viewing the record, click **Create Citation Alert**.



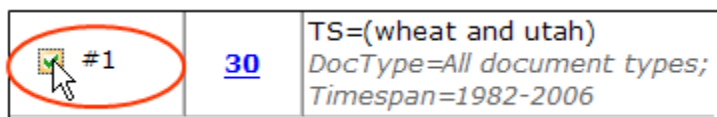
4. Enter your username and password, or set up an account.
5. You will now receive a notice via e-mail when another article cites the article you have chosen.

Save Your Search

1. Conduct a search. On the **Search Results – Summary** page, click **Search History**.



2. Place a checkmark next to the searches you wish to save.



3. Click **Save History**.



4. Enter your username and password, or sign up for an account.
5. Save your search on the ISI Web of Knowledge server and receive a notice via email, either weekly or monthly, regarding any new articles that match your search parameters.

Product: Web of Science

History Name: wheat research (Required)

Description: (Optional)

Number of Search Queries: 1

Send Me E-mail Alerts: (Results of the last query in your history will be e-mailed to you.)

Send to e-mail address: fagerheim@cc.usu.edu

Alert type: Biblio

E-mail format: Plain Text

Alert query: TS=(wheat and utah)

Alert editions: SCI-EXPANDED, SSCI, A&HCI;

Email frequency: Weekly Monthly

6. Click Save.

Save your history to the server

EbscoHost Databases

1. Conduct your search.
2. Click the **Search History/Alerts** tab.

Refine Search Search History/Alerts Results

1-10 of 125 Page: 1 2 3 4 5 Next

3. Click the **Save Searches/Alert** link.

[Print Search History](#) | [Retrieve Searches](#) | [Retrieve Alerts](#) | [Save Searches / Alerts](#) | [Clear Search History](#)

4. Enter your user name and password or click the **I'm a new user link** and set up an account.
5. To save your search as an Alert, after which EbscoHost will periodically run your search and send you an e-mail listing the articles that match your search, click

the **Alert** button.

Saved Search/Alert	
Name	<input type="text" value="wheat research"/>
Description	<input type="text"/>
Date Created	1/4/2007
Database	Agricola
Interface	EBSCOhost
Save Search As	<input type="radio"/> Saved Search (Permanent) <input type="radio"/> Saved Search (Temporary, 24 hours) <input checked="" type="radio"/> Alert

6. Enter your e-mail address and enter the text which will appear in the subject line of the alert e-mails.

<input checked="" type="radio"/> Email all alerts and notices
<input type="radio"/> Email only creation notice
<input type="radio"/> No e-mail (RSS only)
E-mail Address (please separate e-mail addresses with a semicolon)
<input type="text" value="fagerheim@cc.usu.edu"/>
Subject
<input type="text" value="wheat research"/>
Title
<input type="text" value="EBSCOhost Alert Notification"/>
E-mail [From] address
<input type="text" value="EPAAlerts@EPNET.COM"/>
E-mail Results format
<input checked="" type="radio"/> Plain Text <input type="radio"/> HTML
Include in e-mail
<input checked="" type="checkbox"/> Query
<input checked="" type="checkbox"/> Frequency

7. Click **Save**.

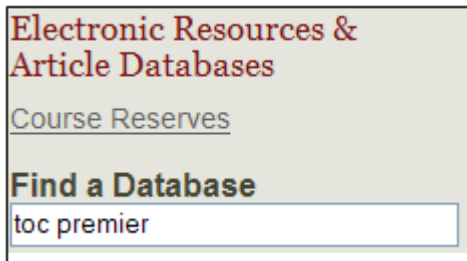


TOC Premier

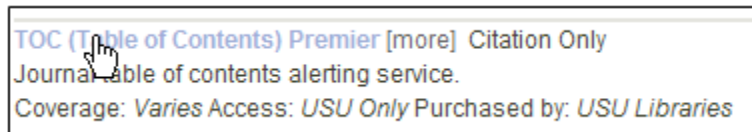
Search Alert

Search the titles of articles in the table of contents for 23,000+ journals.

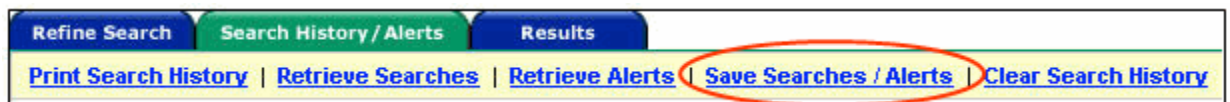
1. In the Find a Database search box on the library home page, enter **TOC Premier**.



2. Choose **TOC (Table of Contents) Premier** from the resulting list.



3. Make sure the **Advanced Search** tab is chosen.
4. Conduct your search. Remember: you are only searching the table of contents of the journals.
5. Make sure the **Search History/Alerts** tab is selected.
6. Click **Save Searches/Alerts**.



7. Save your search as: Permanent, Temporary or Alert. If you choose Alert, you will receive a list of options regarding how frequently Ebsco Host will run a search with your chosen parameters and send you an email alert.

Journal Alert

Receive an e-mail listing the table of contents when a new issue for a journal you have chosen is published.

1. Within TOC Premier, click **Publications**.



2. Enter the name of a journal in the **Browse Publications** search box and click **Browse**.

3. Click the name of publication to select it.

4. Click **Journal Alert**.

5. Enter your user name and password or click the **I'm a new user link** and set up an account.
6. Enter your e-mail address and enter the text which will appear in the subject line of the alert e-mails.

7. Click **Save**.

Note: This process works in any EbscoHost database.

Additional Table of Contents Alerting Options

Many publishers provide TOC alerts on their website.

To choose a journal or publisher from the list of journals to which Merrill-Cazier Library subscribes:

1. From the library home page, choose **Find Resources > Electronic Journals List**.



2. Choose a journal or publisher and examine the website for an alert options. For example, from the Blackwell Synergy site, click **My Synergy > Sign Me Up Now/Register**, and then choose **Journal Alerts**.

For a specific journal, search for the publisher's website and look for an alert option. Please ask a librarian if you have questions about a specific journal or publisher.